



CWLEP Programme Delivery Board

6th July 2017

Agenda Item 2

Title: Meeting Notes for 4th May 2017

Present

Jonathan Browning (JB), Nick Abell (NA)

In attendance:

Paula Deas (PD), Roger Dowthwaite (RD), Tony Buttery (TB), Paul Boulton – Head of Transport and Infrastructure, Coventry City Council (PB), Adrian Hart – Team Leader Strategic Transport Policy and Projects Warwickshire County Council (AH)

Apologies:

Martin Yardley (MY) Lucy McGovern (LM)

1.	<p>Notes of Meeting 9th March 2017</p> <p>The notes were approved.</p>	
2.	<p>Coventry & Warwickshire Rail Presentation</p> <p>PB and AH presented a list of CW rail priorities to Board.</p> <p>JB raised a question regarding the forecasts of expected passenger numbers, these were confirmed as forecasts based on the existing network and planned upgrades. It was noted that the slow growth projection could be used as evidence that further intervention is still required.</p> <p>PB confirmed that sufficient input for our area is being made into the ‘Midland Connect’ work with both PB and AH directly involved. JB pledged LEP support if required.</p>	
3.	<p>Growth Deal Programme Report</p> <p>AW provided an overview of the three amber projects</p> <p><u>A5 Corridor</u> Project is now underway, delivered by Highways England and managed by WCC. There were delays to surveys scheduled to take place at the end of the</p>	

	<p>financial year that are now pushed to October 2017 resulting in £500k financial slippage within 2016/17. Programme management team to liaise with project to ensure scheduled spend is accurate and completed on time.</p> <p><u>Kenilworth Station</u> AW detailed the issues and delays detailed in the report. Project Management Team are working closely with the delivery team, and will offer support when needed.</p> <p><u>Coton Arches</u> £50k of Q4 project spend has slipped to 17/18 from 16/17 as a result of External Utility works being delayed. The current programme of works is expected to achieve full spend within 2017/18.</p> <p><u>General Project Update</u> Given its specialist nature JB asked for the progress of the Dynamic Routing to be tracked appropriately to ensure its specific outcomes are realised and reported to this Board.</p> <p><u>Growth Deal Finances Appendix 2</u> It was noted that the quarterly breakdown for 17/18 is currently heavily profiled into quarter 4. This breakdown was based on early forecasts from projects with spend allocated to Q4 if a quarterly breakdown was not available. A revised forecast will be included at July's Programme Delivery Board meeting with data from the project monitoring meetings.</p>	
<p>4.</p>	<p>Growth Deal 3 Update</p> <p>The board noted the Growth Deal 3 update. NA asked if a pipeline of projects was ready, in case any further funding becomes available or any of the approved projects do not materialise.</p> <p>Programme Management Team to produce for next meeting.</p>	<p>LM <u>(Agenda item 7)</u></p>
<p>5.</p>	<p>Growth Deal Forward Planner</p> <p>The Board noted the changes to the forward planner, with future guest visits limited to two per board meeting.</p>	
<p>7.</p>	<p>Date of Next Meeting: 6th July 2017</p>	