



Minutes CWLEP Board Meeting 27 November 2017

Jonathan Browning: Chair

Nick Abell: Vice-Chair

Sean Farnell

John Latham

Stuart Croft

Cllr Chris Saint

Sarah Windrum

Cllr Peter Butlin

Cllr Andrew Mobbs

Cllr David Humphreys

Karl Eddy

Cllr Julie Jackson obo Cllr Dennis Harvey

Marion Plant

Cllr Mike Hall

Wright Hassall

C&W Chamber of Commerce/FSB

Coventry University

University of Warwick

Stratford District Council

Emerald Group

Warwickshire County Council

Warwick District Council

North Warwickshire BC

Grant Thornton

Nuneaton & Bedworth Borough Council

Nominated representative for the FE Principals

Hinckley & Bosworth BC

Executives in Attendance:

Martin Yardley

Paula Deas

Roger Dowthwaite

Craig Humphrey

Monica Fogarty

Kate Hughes

Andy Williams

Nicola Cox

Louise Bennett

CWLEP

CWLEP

CWLEP

CW Growth Hub

Warwickshire County Council

University of Warwick

CWLEP

CWLEP

C&W Chamber of Commerce

Director's Apologies:

Catherine Mallyon

Cllr Jim O'Boyle

Paul Kehoe

Mike Crone

Cllr Chris Cade

Royal Shakespeare Company

Coventry City Council

Jaguar Land Rover

Rugby BC

In Attendance:

Andy Street

Adam Dent

Alicia Law

Mayor of WMCA

Advent Communications

BEIS and C&LoG Team

Apologies:

Linsey Luke

Steve Maxey

FSB

North Warwickshire Borough Council

<p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p>	<p><u>Welcome & Apologies</u> The Chair thanked Tom Bouchier, Managing Director, FANUC UK, for hosting the meeting in their new facility. Tom then gave an introduction to FANUC UK and FANUC worldwide. Apologies were received from Paul Kehoe, Mike Crone, Catherine Mallyon and Cllr Jim O’Boyle and Cllr Cade. Cllr Julie Jackson attended on behalf of Cllr Dennis Harvey. The agenda order was modified to allow Andy Street to brief the board and take questions before his early departure.</p> <p><u>Board Matters & Chairman’s Briefing</u> Rachael Stewart sadly passed away at the end of October and it was with deep sadness and deep regret that the board remembered and acknowledged her many contributions to CWLEP and the wider community. Many of the board sent kind words of sympathy which have been conveyed to Steve and Rachael’s family and many will be attending her funeral on Wednesday. We know from the many messages received that she will be hugely missed</p> <p>Activity in CWLEP remains busy and the team continue to raise our profile. The budget is summarised later in the agenda and the BREXIT negotiations will have ‘still to be determined’ effects on LEP’s but there is not expected to be any let up in the demands placed on the network.</p> <p>An important delegation was received of the top 100 electric vehicle companies in China, the EV100, who see the C&W area as a potential location and with the Growth Hub we are working hard with partners to secure that investment.</p> <p>The announcement today of the Industrial Strategy, alluded to by Andy Street, is expected to have a more direct effect on CWLEP through sector deals and other themes, particularly in relation to electric vehicle development and batteries.</p> <p>The Programme Delivery Board met at the University of Warwick and, as well as the business of the board, the opportunity was taken to visit the new National Automotive Innovation Centre which is very impressive and emblematic of the strength that this area has in that sector.</p> <p>During the month there has also been a meeting with Tim Pile, the incoming Chair of Greater Birmingham and Solihull LEP. The strength of the 3-WMCA LEP’s was confirmed and the desire to maintain that arrangement reaffirmed.</p> <p>Regrettably, through work pressure, Catherine Mallyon has decided to step-down from the board with immediate effect. The Chair, on behalf of the board, recorded sincere thanks to Catherine for all her contributions to CWLEP. There will be a process of advertising and appointing a new private sector director in the New Year.</p> <p>There is, however, a new private sector director who will join the board in January 2018. Zamurad Hussain was appointed in the last few weeks. He is the owner and manager of HBT Communications in Coventry, a company that he started in 1988 in Coventry and he will be a welcome addition to the board.</p> <p><u>The C&W Business Festival</u> Craig Humphrey provided an update on the Business Festival that had been launched the previous week. 50 events had already taken place with a further 12 scheduled for today. It was launched by Margot James, Under Secretary of State at the Department for Business, Energy and Industrial Strategy, at the new Friargate offices of Coventry City Council and will close on 1 December at the MTC. Of particular note is the 700 enquiries from businesses for a follow up from the Growth Hub. 96% of respondents to a survey have said that the event they attended was either good or excellent and the gender split at events so far was 51% female, 49% male.</p> <p><u>WM Mayor Andy Street</u> The Mayor addressed the board and opened by saying that economic performance and the numbers for productivity growth in Coventry & Warwickshire have improved substantially. He went on to say that across the WMCA 3-LEP’s, inward investment is good, graduate employment is good and one of the reasons for recent success is that each LEP has followed a sector-based approach and stuck to their plans. The CWLEP stands out in terms of advanced manufacturing. The WMCA SuperSEP is additive to the individual LEP SEP’s and it will be a challenge to meet the targets but LEP’s must</p>	<p>New private sector board vacancy to be advertised RD</p>
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continue. The SuperSEP board is the fulcrum of the interplay between the private and public sectors. There is an opportunity for the WMCA approach to innovation to be more structured and for the Business Advisory Group to become more active. There are 3 levers that the WMCA can use to transform the area; Transport where there is a clear delivery plan and funding; Housing where there is positive progress in the LA's getting organised; and Skills which is biggest challenge and where least progress has been made. He went on to say that Devo2 had little money attached to it but that the government has moved on and the WMCA must find different ways of raising cash such as land value capture and PFI. Two other important things. PR responsibilities have been understated and the importance of ensuring that growth/resources are shared across the WMCA area and amongst faiths, and social groups.

The board responded to the Mayor's comments with a number of questions.

5. Call for Declarations of Interest

No declarations of interest were made although Directors were also asked to raise any declarations that may emerge during the meeting.

6. Items of Any Other Business

There were no items of AoB raised although there was an item at the end of the meeting that would be dealt with by the board in private session.

7. Approval of Minutes and actions from previous meeting

The minutes from the previous meeting on 9 October 2017 were approved as a true record except for the minute relating to the Programme Delivery Report (minute 7) which was raised by Cllr Peter Butlin. The challenge was acknowledged, and the minute will be amended accordingly. Actions arising from the last board were for a director to be identified to champion the retail sector. This need for a champion will be included in the recruitment process for a new private sector director. The issue of cybersecurity for SME's was also an action and is being carried forward by the SME Business Group.

Minute 7 to be amended RD/AW

8. Budget 2017 & Implications

The board received a short presentation on the Autumn Budget that was delivered on 22 November and the important measures that were announced.

9. Programme Delivery Board Report

Out of the 39 Growth Deal projects, 33 are rated GREEN, 3 projects are rated AMBER and 3 RED. There were a number of decisions from the Programme Delivery Board regarding actions to support red and amber rated projects that the board were made aware of.

There is positive progress on outputs – particularly around the skills agenda following the new academic intake at Warwickshire and Coventry College. The findings emerging from the Growth Deal External Evaluation have been positive and the report coincides with important changes being introduced in the way programmes are monitored by BEIS. The new requirements place greater emphasis on the robustness of outputs, with revised national metrics and risk profiling. The board were also made aware of changes to Growth Deal branding that have been introduced.

The Board endorsed the following actions: -

- **A5 Corridor**
The PDB to send a letter advising that the submitted profile is out of programme and at risk of being withdrawn. The response from HE will be discussed at the PDB in January 2018.
- **A46 Stanks**
The PDB confirmed slippage is conditionally accepted on condition of receiving a S6 agreement from HE by the end of December 2017 and proceeding with the tender process as per revised plan.
- **Kenilworth Station**
CWLEP to liaise with colleagues in DfT to raise CWLEP involvement in the scheme and to work towards addressing the outstanding issues.
- **Rugby Parkway Station**
The PDB to issue a letter to the project requesting a clear timeframe and set of milestones in order for the project funding to be secured and that the funding will be reallocated if not met. This will be reviewed by the PDB in January 2018.

	<ul style="list-style-type: none"> • Public Realm That revised forecasts were adhered to and work accelerated as far as is possible. A report to be provided to the next PDB in January 2018. • Cathedral Lanes The PDB approved the re-profiled request into 18/19 on the proviso that the revised forecasts were adhered to and work accelerated where possible. A report to be provided to the next PDB in January 2018. • Bermuda Connection The PDB agreed to conclude contracting with the project, to include definite measures and timescales for retrieving GD funding should the project not secure the outstanding match funding from the WCC Investment Fund. Programme Management Team to agree new milestones with the project. It should be noted that the Bermuda Connection scheme is being taken to full Cabinet at WCC with a recommendation that the scheme should be progressed. <p>The board agreed to raise the issue of delays to projects, particularly the A5 scheme, during the forthcoming Annual Conversation and by writing to the WMCA Mayor and to Ministers accordingly.</p> <p>10. <u>Birmingham 2022 Commonwealth Games Bid</u></p> <p>The Birmingham Commonwealth Games bid team have asked for a contribution of £10m from Coventry & Warwickshire towards costs of the Games. The Programme Delivery Team have identified unallocated money from the Growing Places Fund (£1.18m) and Growth Deal (£1.2m) that could be used to support the request.</p> <p>If this was increased to £10m it would have a considerable effect on GD 3 projects in particular who already have funding offers in place and be detrimental to Coventry & Warwickshire.</p> <p>The Board directors present voted, 8 in favour, 1 director against and 3 abstentions that:-</p> <ul style="list-style-type: none"> • CWLEP will commit £2.38m to CWG immediately. • CWLEP has an aspiration to be able to contribute £5m in total, including the £2.38m above, subject to further funding becoming available. • Both the £2.38m and the £5m are subject to agreeing the events, economic, promotion and legacy benefits that will accrue to Coventry & Warwickshire. <p>11. <u>Finance & Governance Report</u></p> <p>Mary Ney Review and Annual Conversation agenda</p> <p>The Board agreed that the item on the Mary Ney Review of LEP’s and the Annual Conversation Agenda should be deferred until the January 2018 board meeting to allow the Annual Conversation to take place in December and to allow the F&G Board to consider the outcome of that together with new guidance for the Assurance Framework that is expected shortly.</p> <p>Audited Accounts 2016/17</p> <p>The board accepted the audited accounts as presented and authorised the Chair of the F&G Board to sign them</p> <p>Growth Hub relocation – Lease</p> <p>The board were advised that the new lease would be signed by CWLEP, unlike the existing arrangement where Coventry City Council held the lease. The implications of this included whether CWLEP would be able to afford the liabilities should the Growth Hub cease to exist. Burgis & Bullock had been engaged to undertake work on examining affordability.</p> <p>Date of next meeting: 29 January 2018 Venue: C&W Growth Hub</p> <p>The board moved into private session at this point.</p>	<p>Issues to be raised at Annual Conversation and in writing to Mayor and Ministers EXECUTIVE</p>
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