

Minutes CWLEP Board Meeting 15 October 2018 - Warwick University - Scarman

Attendance:

Jonathan Browning	Chair
Sean Farnell	C&W Chamber of Commerce/FSB
John Latham (Via Phonenumber)	Coventry University
Nick Abell: Vice Chair	Wright Hassall
Cllr Jim O'Boyle	Coventry City Council
Zamurad Hussain	HBT Communications
Oliver Nicholls	City Sightseeing
Cllr Tony Jefferson	Stratford District Council
Sarah Windrum	Emerald Group
Cllr Andrew Mobbs	Warwick District Council
Cllr Peter Butlin	Warwickshire County Council
Cllr Chris Cade	Rugby Borough Council
Cllr David Humphreys	North Warwickshire Borough Council
Cllr Ian Lloyd	Nuneaton & Bedworth Borough Council
Stuart Croft	University of Warwick
Marion Plant	Nominated representative for the FE Principals
Parveen Rai	Rai Properties Ltd

Executives in Attendance:

Paula Deas	CWLEP
Iain Patrick	CWLEP
Nicola Cox	CWLEP
Lucy McGovern	Coventry City Council
Bill Blincoe	CWLEP Growth Hub
Monica Fogarty	Warwickshire County Council
Dave Ayton-Hill	Warwickshire County Council
Gereint Stoneman	Warwickshire County Council
Kate Hughes	University of Warwick
Alicia Law	BEIS and C&LoG Team
Andrew Todd	University of Warwick
Navjot Johal	Coventry City Council
Michelle Wilson o.b.o. Adam Dent	Advent Communications
Bill Cullen o.b.o. Cllr Mike Hall	Hinckley & Bosworth Borough Council

Director's Apologies:

Mike Crone	Jaguar Land Rover
Karl Eddy	Grant Thornton
Cllr Mike Hall	Hinckley & Bosworth Borough Council

Apologies:

Martin Yardley	CWLEP
Andy Williams	CWLEP
Craig Humphrey	CWLEP Growth Hub
Steve Maxey	North Warks Borough Council
Lee Osborne	FSB
Louise Bennett	C&W Chamber of Commerce

<p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p>5.</p>	<p><u>Welcome & Apologies</u></p> <p>Thanks go to Stuart for the use of the excellent facilities at Scarman. Welcomes were extended to new Board members Parveen Rai and Oliver Nicholls who joined the meeting for the first time. Additionally, the Chair formally welcomed Iain Patrick who joins the CWLEP as Company Secretary. Thanks go to the outgoing secretary Roger Dowthwaite for his past service. The Board would like to place on record their thanks for the contribution made by Paul Kehoe during his term in office following his resignation.</p> <p>Apologies had been received from Mike Crone, Karl Eddy, Cllr Mike Hall. John Latham joined the meeting by phone.</p> <p><u>Call for Declarations of Interest and AoB</u></p> <p>There were no conflicts of interest declared ahead of the meeting. The meeting was reminded to identify any conflicts during the proceedings. There was a matter of ‘Any Other Business’ raised by Cllr Tony Jefferson concerning links with China. In addition, Sean Farnell regarding an update on the status of Growth Hub Business Festival.</p> <p><u>Approval of Minutes and actions from previous meeting</u></p> <p>The minutes of the last meeting held on 23 July were accepted as a true record and all actions have been completed apart from actions relating in the FE item and HS2 legacy benefits.</p> <p><u>Board Matters & Chair’s Briefing</u></p> <p>Parveen Rai has been appointed to the Board as Paul Kehoe’s successor as a result of the last round of recruitment undertaken earlier in the year at which point Oliver Nicholls was also appointed. Mike Crone has also tendered his resignation and we are looking to engage a suitably skilled replacement.</p> <p>Jonathan Browning advised the Board that he has recently been appointed in a non-executive director to the CWG 2022 Organising Committee and was looking forward to being involved in the successful delivery of such a major project.</p> <p>Much of the work since the last board has centred on responding to the government LEP 2018 Review. The response to the geographic change was submitted on 28th September in line with the government request supported by a unanimous phone vote by board members. An update on the next stage would be discussed later in the meeting.</p> <p>CWLEP continues to play a major role in the emerging consultation draft of the WMLIS. The potential response to the latest version will be discussed later and hopefully expand further on how CW can influence the final strategy.</p> <p>The CWLEP executive and accountable body have met deadlines to bring forward deliverable proposals for our remaining Growth Deal funds. In terms of the current programme we continue to maintain our reputation and track record for delivery. Over the next few months we will see the progress on projects such as the Warwick Arts Centre and a media statement on the signing of Transforming Nuneaton Programme, of which the Growth Deal is contributing £7m. The Degree Apprenticeship centre at Warwick is on track build wise.</p> <p>C&W area welcomed several high-profile events to the area including another Cycling success, the Men’s Tour of Britain. The Coventry & Warwickshire Champions event at St Mary’s Guildhall which saw a record number 180 businesses attend to listen to Chenine Bhatena who discussed her views on cultural diversity in Coventry and Warwickshire, David Moorcroft on plans for the European City of Sport 2019 and Chris Gubbey, CEO of LEVC.</p> <p><u>CWLEP Review - Update</u></p> <p>An overview of the status of the LEP Review was given. Annex B was submitted on the 28th September following close collaboration with both GBSLEP and the Black Country LEP to ensure alignment of approach. Govt are expected to review all the Geographic related submissions by the end of October.</p> <p>Annex C and D referencing the Implementation of the LEP Review are expected to be completed by the end of October. This next level of submission must assume that the arguments on the earlier Geographic submission will stand as submitted.</p> <p>Where additional expenditure to bring about the anticipated geographic changes and the implementation of actions to conclude these up to £200k additional funding would be made available by Govt. It appears this would need to be spent by end March 2019. This is</p>	
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	<p>The methodology employed, and the scoring process used were explained in detail including the RAG initial inclusions, with only red labeled projects being rejected. Both technical capability and the key issue on deliverability in the timescales were taken into account. Agenda Item 7b was distributed for the Boards information and consideration of the options for the funding awards and decision process was explained in full.</p> <p>The methodology of selection was questioned and why most of the remaining funds had gone to Coventry when the Board needed to encourage growth across the whole area. The Board asked to have sight of the projects that resided in the list that did not gain funding. The response was to again re-iterate that deliverability was the key criteria rather than geographic location.</p> <p>The recommendations to the board were approved, and included:-</p> <ul style="list-style-type: none"> • The intention to award funding to the projects as detailed in paper 7b distributed at the meeting • To approve the delegation to the Programme Delivery Board should further funding following project withdrawals become available to make the relevant funding awards to Commonwealth Games related projects, provided funds were associated to events in Coventry and Warwickshire for. • To agree for the Growth Deal Programme Team to continue to develop projects in the CWLEP pipeline should further funding become available without the need to undertake further open calls <p>The Board requested details of the non-successful projects and ratings.</p> <p>8. <u>Finance and Governance Report</u></p> <p>The board received a verbal update from the last F&G Board meeting that was held on 3rd October. It was noted that the appointment of new directors had been reviewed and discussed in depth with the resultant emphasis being on the retention of skills required whilst paying specific attention to both our diversity policy and equality policy. It did not assume that a replacement for Mike Crone would automatically come from JLR although it was clear their representation was important.</p> <p>The progress on GDPR to ensure CWLEP was compliant noted that there was no significant risk. Additional policies would be added to strengthen security.</p> <p>A review of 'Board Packs' software was to be arranged to address confidentiality and answer the separation of mailbox question.</p> <p>Funding to support inclusion in MIPIM 2019 was requested and agreed by F&G £28k which was supported by the board.</p> <p>9. <u>Confidentiality</u></p> <p>Confidentiality was to be included in all board agendas as a standing item. Where there was a potential threat around confidential matters these should be called out within a meeting and marked as such within the minutes.</p> <p>It was noted that should the original items be challenged in the future through Freedom of Information requests then the original discussion and reason for regarding an item as confidential must be revisited and reviewed and dealt with appropriately in line with any change of view. The original full minutes would be re-instated and published if required.</p> <p>10. <u>AOB</u></p> <p>TJ outlined how links with China were bringing recognition to SDC. Details on what was taking place in both China and Stratford-on-Avon, where we are and what was happening in the area that was maximising the opportunities for SDC. Overall, we should look for a more coordinated approach that may bring more opportunities.</p> <p>The January Board meeting should be targeted with a collection of ambitions and the involvement with China. An executive lead should be identified to focus on collective activity.</p> <p>An update on the activity generated by the Business Festival was given and noted that the aim of the events was to focus on quality rather than quantity. There were 104 events expected to take place over a wider geographic spread.</p> <p>A list of the events needed to be circulated to board members.</p> <p>Meeting Closed:- 11:10</p> <p>Date of next meeting:- 26 November 2018 Venue:- tbc</p>	<p>Executive</p> <p>Executive</p> <p>Executive</p>
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