



## Minutes C&W LEP Board Meeting 10<sup>th</sup> October 2016

### **Present:**

### **Board:**

Jonathan Browning: Chairman

Karl Eddy; Deputy Chairman

Sean Farnell

Pete Richings

Nick Abell

Sarah Windrum

Cllr Izzi Seccombe

Paul Kehoe

Cllr Jim O'Boyle

Cllr Abdul Khan

John Latham

Catherine Mallyon

Stuart Croft

Cllr Chris Saint

Cllr Andrew Mobbs

Grant Thornton

C & W Chamber of Commerce/FSB

Jaguar Land Rover

Wright Hassall

Emerald Group

Warwickshire County Council

Birmingham International Airport

Coventry City Council

Coventry City Council

Coventry University

Royal Shakespeare Company

University of Warwick

Stratford District Council

Warwick District Council

### **Executives in Attendance:**

Martin Yardley

Roger Dowthwaite

Paula Deas

Andy Williams

Wendy Coy

Craig Humphrey

Monica Fogarty

Steve Maxey

Linsey Luke

CWLEP

CWLEP

CWLEP

CWLEP

CWLEP/ University of Warwick

CW Growth Hub

Warwickshire County Council

North Warwickshire BC

FSB

### **In Attendance:**

Cllr David Humphreys

Marion Plant

David Winstanley

Alicia Law

Linda Beauchamp

Adam Dent

North Warwickshire BC

NW&H College

Birmingham Airport

BEIS and C&LoG Team

BEIS and C&LoG Team

Advent Communications

### **Apologies:**

Cllr June Tandy

Clive Winters

Louise Bennett

Warwickshire County Council

Coventry University

C&W Chamber of Commerce

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<p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p>5.</p>	<p><b><u>Welcome &amp; Apologies</u></b> Apologies were received from Cllr June Tandy</p> <p><b><u>Call for Declarations of Interest</u></b> Paul Kehoe declared an interest in Item 9 on the agenda relating to Birmingham Airport</p> <p><b><u>Approval of Minutes and actions from previous meeting</u></b> The minutes from the previous meeting on 25 July 2016 were approved as a true record. All actions from the last board meeting on 25th July were completed.</p> <ul style="list-style-type: none"> <li>• Register of Interests has been updated and is on the website</li> <li>• Final SEP Refresh document was circulated ahead of publication</li> <li>• Response to Mayoral Consultation was submitted</li> </ul> <p><b><u>Board Matters &amp; Chairman’s Briefing</u></b> With his impending retirement from JLR, Pete Richings is stepping down from the board following this meeting. Cllr Izzi Seccombe also announced that she would be stepping down from the board with immediate effect because of time pressures caused by her portfolio responsibilities within WMCA although she will act as alternate when required. Cllr Peter Butlin will step up as Warwickshire County Council’s nominated board representative. On 1<sup>st</sup> Sept, CWLEP announced that it had successfully secured £35m for infrastructure works at Whitley South. At the same time, the CWSEP Update was formally launched to Margot James MP when she undertook her first Ministerial visit to a LEP. This document was also the basis of our Local Growth fund 3 bid. Covpress recently went in to administration and the Growth Hub has helped to coordinate a multi-agency response to assist with the situation. CWLEP were delighted to support the CW Culture and Tourism Awards and sponsored the award of ‘Business Tourism’, won by Warwick Conferences. Other accolades have included the presentation of a Royal Warrant signed by Her Majesty the Queen officially conferring the title of the Regius Professor of Manufacturing (Engineering) to WMG at the University of Warwick. Also, the Warwickshire Rural Growth Network (RGN), which is managed by Warwickshire County Council, has been recognised in the Government’s Enterprising Britain Awards having reached the last four and receiving a Judges Highly Commended Award. LEP’s continue to lead the economic strategy work at the WMCA and CWLEP will take up the chairmanship of the WMCA SEP Board following Andy Street’s resignation from GBS LEP to pursue the position of WMCA Mayor.</p> <p><b><u>Proposed changes to CWLEP Constitution</u></b> The principles to be followed in revising the constitution and structure to ensure that that CWLEP is fit for purpose going forward were presented. The place of trade unions within CWLEP were discussed and as private companies they can put themselves forward as ‘private sector’ applicants for vacant places on the board. Work should take place to determine which trade unions should be engaged with and in what capacity (business groups or elsewhere). The point was made that in revisiting Business Groups there should be better mechanisms for cross-group liaison and assurance was given that the place on the board allocated to a nominated Chamber/FSB representative would not change.</p> <p><b>The CWLEP Board:</b> Endorsed the principles to be followed in addressing the revision of the CWLEP constitution and structure as follows;</p> <ul style="list-style-type: none"> <li>5.1 All LA’s in Coventry &amp; Warwickshire to be directly engaged on the board</li> <li>5.2 The Board to maintain the current Public/Private sector balance</li> <li>5.3 LA’s representation to be Leader, Deputy Leader or nominated Councillor.</li> <li>5.4 Review single ‘Executive Board’ to better reflect local officer representation</li> <li>5.5 Review board structures to reflect the broad range of activity and reporting lines now required.</li> <li>5.6 Reconfiguration of CWLEP Business Groups to better reflect the updated SEP</li> <li>5.7 Revisit membership of the Groups.</li> </ul>	<p>Determine which trade unions to engage with - MY</p>
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<p><b>12.</b></p>	<p>11.2 Approved the audited accounts of CWLEP Ltd and CW Growth Hub Ltd for 2015/16 and authorised the Chairman of the F&amp;G Committee and Chairman of CW Growth Hub Ltd to sign them on behalf of the board</p> <p>11.3 Agreed in principle that appropriate cash balances should be placed in low risk investments subject to the F&amp;G Committee proposing options for consideration.</p> <p>11.4 Noted the responses to consultations and requested that the F&amp;G Board monitor consultations, respond accordingly and brief the board when appropriate.</p> <p><b><u>ESIF status following BREXIT vote</u></b></p> <p>An update was provided following the BREXIT vote and it was reported that C&amp;W are doing well in a period of uncertainty. However, there is a lack of absolute clarity with the current programme where Government is now suggesting that funding for projects up to 2020 is guaranteed if it is demonstrated that there is VfM and that they meet a domestic priority. It will be down to individual departments to decide.</p> <p><b>Next Meeting: Monday 28 November 2016 - Venue: C&amp;W Growth Hub</b></p>	<p><b>Options for investments to be developed – F&amp;G</b></p>
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