



Minutes C&W LEP Board Meeting 25th July 2016

Present:

Board:

Acting Chair: Karl Eddy (Deputy Chairman)	Grant Thornton
Ian O'Donnell (obo Sean Farnell)	C & W Chamber of Commerce/FSB
Pete Richings	Jaguar Land Rover
Nick Abell	Wright Hassall
Sarah Windrum	Emerald Group
Cllr Izzi Seccombe	Warwickshire County Council
Paul Kehoe	Birmingham International Airport
Cllr Jim O'Boyle	Coventry City Council
Cllr Abdul Khan	Coventry City Council
Clive Winters (obo John Latham)	Coventry University
Catherine Mallyon	Royal Shakespeare Company
Stuart Croft	University of Warwick
Cllr Richard Chattaway (obo Cllr June Tandy)	Warwickshire County Council
Cllr Chris Saint	Stratford District Council
Cllr Andrew Mobbs	Warwick District Council

Executives in Attendance:

Martin Yardley	CWLEP
Roger Dowthwaite	CWLEP
Andy Williams	CWLEP
Wendy Coy	CWLEP/ University of Warwick
Craig Humphrey	CW Growth Hub
Monica Fogarty	Warwickshire County Council
Steve Maxey	North Warwickshire BC
Louise Bennett	C&W Chamber of Commerce

In Attendance:

Alicia Law	BEIS and C&LoG Team
Linda Beauchamp	BEIS and C&LoG Team
Adam Dent	Advent Communications
Bill Blincoe	CW Growth Hub
Cllr Mike Hall	Hinckley & Bosworth Borough Council

Apologies:

Jonathan Browning: Chairman	
Marion Plant	NW&H College
Paula Deas	CWLEP

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1.	<p><u>Welcome & Apologies</u> Cllr Jim O’Boyle from Coventry City Council was welcomed to his first meeting as a nominated CWLEP director from Coventry City Council. Apologies were received from Jonathan Browning, Sean Farnell (Ian O’Donnell of the FSB standing in), John Latham (Clive Winters representing him) and Cllr June Tandy (with Cllr Richard Chattaway standing in).</p>	
2.	<p><u>Call for Declarations of Interest</u> There were no declarations of interest relating to items on the agenda.</p>	
3.	<p><u>Approval of Minutes and actions from previous meeting</u> The minutes from the previous meeting on 23 May 2016 were approved as a true record. Matters arising:</p> <ul style="list-style-type: none"> • Final WMCA SEP was circulated (on 14 June 2016 by Paula Deas) • Growth Hub Funding is progressing. • WMCA Mayoral Scheme Consultation is on the agenda in Finance & Governance Report 	
4.	<p><u>Board Matters & Chairman’s Briefing</u> This was the first meeting of the Board since the country voted to leave the EU. The political and economic ramifications of that are still being worked through – a new Prime Minister who is making early comments about the importance of ‘place’, new ministers, some in departments with changed portfolios. Sajid Javid has ostensibly swapped places with Greg Clarke in DCLG although BIS is changing to BEIS – the Department for Business, Energy and Industrial Strategy, losing skills and HE to the Department of Education on the way. For CWLEP it has to be business as usual during these political changes, staying focused on things that can be controlled around LGF delivery, potential LGF3 and the Knowledge Capital concept. CWLEP will remain close to the WMCA and devolution. The Chairman has worked hard on developing the WMCA Productivity & Skills commission and secured the appointment of Andy Palmer to be its Chairman. HS2 will remain a significant opportunity for economic growth and is unlikely to be derailed, even if some costs will be trimmed, and the LEP and Growth Hub recently took part in a suppliers’ conference at the MTC. The CWLEP website has been revamped and re-launched; http://www.cwlep.com/ The Area Review of skills in Coventry and Warwickshire spans 5 meetings commencing May 2016 and finishing in October 2016. The third meeting began the process of considering which options were best to pursue. The next meeting in September will build on these options although a lot of work already taking place behind the scenes on developing the options. The University of Warwick Chancellor's Commission report has now been published. The Enterprise Company has awarded a grant to CWLEP to fund, for a second year, the provision and delivery of the Enterprise Adviser Network. This part funds an Enterprise Coordinator, based at the Growth Hub. The Register of Interests is refreshed annually, and the board were asked to review and update individual returns.</p>	
5.	<p><u>Employment Land</u> The Employment Land Memorandum of Understanding (ELMoU) The draft ELMoU has been produced by the District Planning Policy Officers working group and overseen by a Members steering group. It has been considered by the Local Authority Joint Committee at its meeting on 21stⁿ July, and endorsed subject to it being formally accepted and adopted by each local authority. Market Intelligence Reporting Local Enterprise Partnerships across England are expected to collect data and intelligence about current and future market conditions related to land and planning to help promote and develop business and the local economy.</p>	<p>Directors to review and update Register of Interest entries by 19/8</p>

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<p>6.</p>	<p>At its meeting on 2 June 2016, the CWLEP Planning and Housing Business Group recommended that the LEP, initially as a pilot exercise leads on an initiative to collect and analyse, at its cost, a range of evidence related to “market signals and market intelligence” across the Coventry and Warwickshire area.</p> <p>Single Spatial Strategy</p> <p>A requirement of both City Deal and the March 2014 Growth Deal is an obligation to move towards the preparation of a Single Spatial Strategy for the CW LEP area. The Local Authorities Planning Policy Officers group, through the Duty to Cooperate, also supports the principle of moving towards a single strategic framework. There is a high quality and extensive evidence base, that was largely prepared to support current local plan activity that puts the LEP and the local Authority members in a strong position to progress the exercise.</p> <p>The CWLEP Board:</p> <p>5.1 Accepted the paper and supporting annexes</p> <p>5.2 Endorsed and supported the draft Employment Land MOU.</p> <p>5.3 Approved the proposal for CWLEP to progress the collection, analysis and publication of a report relating to market intelligence and signals across the sub region with an initial budget of £10k.</p> <p>5.4 Approved the proposals summarised in the Outline Business Case report prepared by Turley and accepted this as the basis for moving forward with the preparation of a Single Spatial Strategy for Coventry and Warwickshire.</p> <p>5.5 Supported a refresh of the Planning & Housing Business Group</p>	
<p>7.</p>	<p>Local Growth Fund 3</p> <p>CWLEP SEP Refresh Update</p> <p>There are no major changes expected to the draft SEP Refresh that was used for the consultation event in May. Responses to the consultation are being assessed and incorporated as appropriate. The Chairman and Chief Executive have delegated authority from the board to agree any changes but a final version will be circulated to board members prior to publication.</p> <p>LGF3 Bidding</p> <p>The ‘snapshot’ presentation circulated in the board papers had been expected to be delivered to Greg Clarke on 19 July but in the end, because of Ministerial changes, was successfully given to Tom Walker, Director, Cities & Local Growth.</p>	<p>Final SEP Refresh document to be circulated ahead of publication - AW</p>
<p>8.</p>	<p>Funding Programme Delivery</p> <p>It was reported that, with delivery profile being maintained and the flexibility of the accountable body, CWLEP met its spend target at the end of March.</p> <p>The CWLEP Board:</p> <p>7.1 Noted the progress being made on the overall implementation of the current Growth Deal;</p> <p>7.2 Endorsed the approval by the Growth Deal Sub-Committee for £770,000 to undertake necessary development work for the establishment of an Apprenticeship Academy; and</p> <p>7.3 Noted the progress on the Major Transport Scheme, affirming that the CWLEP will continue with its own bid but aligned to the WMCA wherever possible.</p>	
<p>8.</p>	<p>Finance & Governance Report</p> <p>The Chairman of the F&G Committee reiterated that CWLEP is committed to transparency and will bring in the recommendations of the NAO. The improved website and navigation of it goes some way towards this objective. The mayoral consultation for the WMCA has raised two issues; the mismatch between the 3-LEP geography and the area covered by the 7 constituent members where mayoral powers will take effect; the allocation of portfolio responsibilities where LEP’s should have more specific responsibility for economic growth given their role in leading the WMCA SEP.</p>	

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<p>9.</p> <p>10.</p> <p>11.</p>	<p>The CWLEP Board:</p> <p>4.1 Agreed that a formal response to the WMCA Mayoral Consultation should be submitted.</p> <p>4.2 Delegated authority to the Chairman, and Chair of the Finance and Governance Committee, to agree the final content of the submission based on the conclusions drawn from today's board discussion and any further board directors' comments and submissions.</p> <p><u>WMCA – Devolution Deal</u></p> <p>The Parliamentary Order is going through and the Mayoral election is on track for May 2017. The consultation on Mayoral Powers started 4 July and ends 21 August. The Marches LEP have been accepted as non-constituent member of WMCA. The WMCA SEP was publicly launched on 28 June and an Engagement Plan and Performance Framework to measure progress are being developed for adoption. There is an intention that a WMCA Growth Company will begin operating by April 2017. Marketing Birmingham are developing a Business Case for the WMCA Board, utilising the existing project governance structures (i.e. Steering Group and Delivery Group) which will be taken to the WMCA Board in October for consideration and approval. The Land Commission has moved forward in a highly consultative and inclusive process and the ToR's have been agreed. The Productivity & Skills Commission has secured Dr Andy Palmer as Chairman and will report through to SEP Board. Devolution Deal 1 has a focus on implementation with work on Public Sector Reform scaling up. Devolution Deal 2 is being seen as an opportunity for the WMCA post BREXIT and post Ministerial changes and radical proposals will be put to Government. LEP chairs have written formally to the WMCA Board about portfolio responsibilities and a meeting is being planned.</p> <p><u>Midlands Engine</u></p> <p>The new interim Director of ME is Maria Machancoses, doubling up as Midlands Connect Director in the short-term. The new SoS for Transport, Chris Grayling, attended the 'Picking up the Pace' event for Midlands Connect. An Inward Investment Hub is being launched, located in Birmingham, brings together the Midlands region's 11 local enterprise partnerships and staff from government body UK Trade & Investment (UKTI). It will be based within the existing Birmingham Business Hub, operated by inward investment agency Marketing Birmingham. When established, the headquarters will be responsible for creating 1,400 jobs and bringing £15 million of foreign investment into the region over the next three years and will be operational in Autumn 2016.</p> <p><u>AoB</u></p> <p style="text-align: center;">Next Meeting: Monday 10 October 2016 - Venue: tbc</p>	<p>Response to Mayoral Consultation by 21 /8</p>
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