



## **CWLEP Finance & Governance Board**

Tuesday, 3 April 2018 10.00am

**Present:**

Nick Abell, Chair  
Sean Farnell  
John Latham  
Roger Dowthwaite  
Martin Yardley  
Paula Deas

**Apologies:**

Andrew Mobbs  
Andy Williams

**1. Welcome and apologies**

Apologies were received from Andrew Mobbs, Andy Williams

**2. Notes from previous meeting and matters arising**

The Notes were agreed and in matters arising: -

- Stratford District Council, following discussions held by CWLEP with the SDC cabinet, has led to Cllr Dave Riches being nominated by SDC to join the Board.
- It is suggested that Dave Riches be asked to join the F&G Board (by rotation)

**Action: Chair of F&G to report the nomination to the board meeting**

- The email to the other private-sector members confirmed the reappointment of Sarah Windrum and Nick Abell as private-sector directors for a further 2-year term.
- The Assurance Framework was checked, and it does not prohibit prioritisation of where funding can go to significant projects.
- A progress report on setting up the UKBIC and board will be provided at the next meeting

**3. CWLEP Succession Planning**

Interviews of 3 very good candidates were held 3 weeks ago for the vacant private-sector director post. One will be recommended to the other private-sector directors to join immediately and consideration will be given to the remaining 2 candidates when other vacancies arise.

**4. Requests for Funding**

A series of funding request have recently been received

**a. WMCA**

The annual request from the WMCA asks that each non-constituent member pays a 'subscription' of £25k to the WMCA budget, the same as the previous year.

**This was agreed by the F&G Board**

**b. Midlands Engine**

**John Latham declared an interest as a Director of the WMCA Growth Company**

Similarly, the Midlands Engine is requesting an annual subscription to its budget of £20k.

**This was agreed by the F&G Board**



c. Channel 4

**John Latham declared an interest as a Director of the WMCA Growth Company**

The 3-LEP's in the WMCA area are being asked to fund £25k for KPMG to undertake statistical work, commissioned by the WMCA Growth Company, on the bid for the relocation of parts of Channel4 to the WMCA area.

**This was agreed by the F&G Board**

d. New Growth Deal Publicity Requirements

All Growth Deal projects must replace the current Local Growth Fund logo in all marketing and promotional materials with the Midlands Engine logo for all LEPs partnered with the Midlands Engine. This will cost £3k to deliver the replacement publicity items

**This was agreed by the F&G Board**

**Action: The F&G Board requested that a budget be prepared for CWLEP revenue expenditure so that items such as these can be monitored against a budget line.**

5. **GDPR**

The F&G Board expressed some concern about the progress of preparations for GDPR which comes in to effect on 25 May.

**Action: It was suggested that the board should be written to about their knowledge of GDPR.**

**Action: A written report will be provided for the F&G Board ahead of its next meeting which itself will be ahead of the next full board on 21 May**

6. **LEP review and LEP Network Workshop**

The LEP Review will be concluded by July ahead of the summer recess and in the meantime a number of Advisory Panel meetings have taken place. The eventual outcome is not yet clear.

The letter received from Stephen Jones, Director of CLoG, giving the outcome of the Performance Review undertaken after the Annual Conversation, gave the following: -

- overall the performance rating of CW LEP is good
- governance is considered to be good
- programme delivery is considered to be good
- strategy development is considered to be exceptional

This letter has now been received by all 38 LEP's across the country with, in terms of overall performance, 16 rated as Good, 19 require improvement and 2 are in 'special measures'. LEP's in the latter 2 categories may have funding withheld.

7. **Calls to appear before Scrutiny Committees**

The F&G Board agreed with the approach taken by the Executive in addressing requests to appear before Scrutiny Committees; Districts/Boroughs Scrutiny Chairs to be invited to a



single meeting and addressed collectively, Coventry City Council Warwickshire County and WMCA individually. It needs to be made clear that CWLEP is not accountable to LA's

**8. Management Accounts to end January 2018**

These were noted

**9. AOB**

The move of Champions from being a division of C&W Growth Hub to a subsidiary of the Growth Hub and governance issues were discussed.

**Action: A meeting to be arranged between members of the F&G Board, members of the Champions Advisory Board and CWLEP Executives as soon as possible**

Date of next meeting: tba